

Guidelines for vehicles providing point-to-point transportation arrangements for exempted persons (air crew, sea crew and others)

Each dedicated vehicle should:

- Be used exclusively for transporting certain type of exempted persons and not to carry any other passengers on the same day and until and unless they have been properly disinfected in accordance with the requirements of Department of Health (DH).
- Display suitable signage at prominent location to distinguish the exclusive use of such designated vehicles.
- Carry at most half of the maximum capacity of passengers allowed.
- Keep social distancing of at least 1 metre inside the compartment where feasible. In case social distancing cannot be maintained inside the compartment, the vehicle should only accommodate passengers with same exposure history (e.g. belonging to the same household) for the same journey. If feasible, for small vehicles, physical partition should be installed between the driver's and the passengers' seats to offer better protection to the drivers.
- Maximise fresh air intake by either (a) maximising air intake using air conditioning system of the vehicle; or (b) opening of windows if feasible.
- Provide hand sanitisers for passengers inside the compartment.
- Disinfect every piece of baggage with at least several pieces of clothes or wipes which is wet enough by soaking in 1 in 49 diluted household bleach or 70-80% alcohol (only for surface cannot tolerate bleach) before its uploading onto the vehicle. Spraying disinfectants is not

recommended as this practice could be harmful and would not reduce the risk of viral transmission. Driver or supporting staff who help with baggage disinfection should put on appropriate personal protective equipment (PPE) (e.g. surgical mask for all, eye protection if there is risk of splash to the eyes or within 1 metre of passengers, gown and gloves if body or clothing may come into contact with body fluid or contaminated surfaces or disinfectants).

- Ensure that passengers are wearing masks and observe hand hygiene during the journey. Avoid having the passenger sitting next to the driver to minimize the chance of physical contact with the driver and hence contamination.
- If feasible, be equipped with a CCTV (camera can record street/cabin view without sound recording) inside the compartment for monitoring the events therein throughout the journeys (for making sure that there is no detour / stopover, and that the vehicle is not taking passengers other than the designated type of exempted persons, etc.)
- Upon completion of every single journey, the service provider should thoroughly clean and disinfect both the interior (including back luggage compartment, passenger seat, hand rails, safety belts, buckles, air inlet, air outlet, window control button etc.) and exterior of the vehicle. Properly clean and disinfect with at least several pieces of clothes or wipes which is wet enough by soaking in 1 in 49 diluted household bleach or 70-80% alcohol, in particular, areas frequently touched by the driver and/or passengers. For areas contaminated by body fluid, disinfect with 1 in 4 diluted household bleach. Persons responsible for conducting disinfection should put on appropriate PPE (surgical mask, eye protection, gown and gloves).

Drivers of the dedicated vehicle should:

- Wear appropriate PPE throughout the journey. Videos on proper gowning and degowning process are available at the following hyperlinks: <https://www.chp.gov.hk/en/static/32975.html> (English version) and <https://www.chp.gov.hk/tc/static/32975.html> (Chinese version)
- Drivers without direct physical contact and who could maintain social distancing with the passengers who are exempted persons should wear surgical mask when driving.
- The putting on of surgical mask, eye protection, gown and performing hand hygiene is a minimum when social distancing within the compartment of the vehicle is difficult to maintain and there is likelihood of physical contact with passengers. Wearing gloves is not a must when there is no contact with body fluid. If gloves are to be worn, gloves should be changed if soiled or damaged, followed by hand hygiene.
- Undergo full training on disinfection of vehicle internally and externally if they are responsible for decontamination of the vehicle.
- Undergo COVID-19 test every 14 days.
- The above (except for training on disinfection of vehicles) are also applicable to working staff if there is any travelling on the designated vehicle.

Vehicle companies should:

- Keep records on the vehicles used for exempted persons.
- Keep records on the drivers and working staff deployed to drive/man the vehicles.
- Keep records on disinfections of vehicles.
- Keep training records on its staff on infection control measures.
- Keep CCTV records (if applicable) of the compartments of the vehicles.
- All the above records should be kept for a period of at least 21 days and be made available to the Government for inspection as and when required.

In addition, passengers who are exempted persons should install and use the “LeaveHomeSafe” COVID-19 exposure notification mobile application for the purpose of keeping a more precise record of their whereabouts to assist in epidemiological investigation if confirmed.

Department of Health and Food and Health Bureau

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